



ST. PAUL UNITED METHODIST CHURCH SAFE SANCTUARY POLICY

Child Abuse Incident Reporting Form (F.08)

The State of Maryland, Department of Human Resources, requires the following information to be provided on any report of suspected child abuse or neglect. Oral reports should be made immediately and written reports must be made within 48 hours of contact who discloses the suspected abuse or neglect.

1. _____
Date of incident Time of incident

2. _____
Name of child/youth

3. _____
Name of Parent/Guardian

4. _____
Home Address of Child

5. _____
Home Address of parent/responsible individual

6. _____
Present location of the child

7. _____
Age of the child Gender of the child

8. Names and ages of other children in the home (if known)

9. Nature and extent of injuries or sexual abuse or neglect of the child

10. Any information available regarding previous possible physical or sexual abuse or neglect

11. Information available to the individual reporting that might aid in establishing the cause of the injury or neglect

12. The identity of the individual or individuals responsible for abuse or neglect

If reporting abuse or neglect of a child involving mental injury, a description of the substantial impairment of the child's mental or psychological ability to function that was observed and identified and why it is believed to be attributable to an act of maltreatment or omission of proper care and attention.

Name & Signature of Person Submitting the Report